



Associate of Real Estate Investments

Company Description

EB5 Capital is an industry-leading investment company that specializes in raising foreign capital for real estate development projects across the United States. We offer a small, entrepreneurial environment that is mission-oriented, results-driven and community-based. If you are someone who is driven to excel and who wants to make a difference in the world, we invite you to explore a career opportunity with us.

Job Description

We are seeking a highly motivated **Associate of Real Estate Investments** to join our team. This position fulfills a critical role within the organization and is closely involved in the daily priorities of the company.

Key traits to succeed in this role are: initiative, creative problem-solving, an interest in and pride in ownership of projects, tenacity, enthusiastic response to challenges and obstacles, self-motivated learner, driven to exceed expectations and produce excellent outcomes. The top candidate will have experience underwriting commercial real estate development projects and an understanding of the process required to close a construction loan/equity investment. They will be process-oriented and possess the focus to maintain structure in a fast-paced environment, and the capacity to effectively prioritize with little supervision. A keen eye for detail, a commitment to quality and consistency, composure under pressure, and a “can do” attitude is paramount.

Key Responsibilities:

- Track development pipeline in several cities for potential deal leads
- Underwrite and perform due diligence on potential commercial real estate investment opportunities
- Assist in the preparation of investment committee memoranda
- Interface with legal team to facilitate the preparation of private placement offering materials
- Assist in the closing of investments interfacing with both the developer as well as the lender
- Coordinate with Asset Manager to ensure a smooth transition upon the closing of an investment
- Assist the Investor Relations department in answering any questions that arise on current or closed deals
- Join meetings with potential investors or their advisors to discuss potential investments



- Perform all other duties as required to effectively structure and close an investment including any matters related to investors and the company's fundraising efforts.

Qualifications:

- 2 to 3 years of commercial real estate asset analysis. Concentration in hotel and multifamily operations is preferred.
- 4-year degree with experience in commercial real estate.
- Strong analytical and financial analysis skills including knowledge of commercial real estate operations.
- Actively participated in the closing of a commercial real estate development (i.e. taken a deal from start to finish)
- Team player, organized, and strong communication skills. Strong writing skills
- Self-motivated, ambitious, and ability to multi-task.

To apply, please send a resume and cover letter to jmullen@eb5capital.com.

EB5 Capital is an equal opportunity employer. We will not discriminate against any employee or job applicant on the bases of race, religion, color, national origin, gender, or sexual orientation.